

Category	Criteria	Check (✓)
Booking Details	Room type matches booking (e.g., single, double, suite)	
	Price matches reservation	
	Cancellation and refund policies understood	
Room Features	Bed size and type (single, queen, king)	
	Clean bedding and linens available	
	Private bathroom with essentials (towels, toiletries, etc.)	
	Functional air conditioning/heating	
	Adequate lighting and electrical outlets	
Cleanliness	Wi-Fi availability and speed	
	Room, bathroom, and furniture are clean and dust-free	
	No unpleasant odors	
	Trash bins emptied	
Safety & Security	Door locks functional	
	Safe or secure storage available	
	Smoke detectors present and working	
	Emergency exit and procedures visible	
Additional Amenities	Desk/workspace available	
	Closet or storage space available	
	Functional TV, remote, and channels	
	Minibar, fridge, or coffee-making facilities	
Inspecting Upon Arrival	Room location matches preference (quiet floor, near elevator, etc.)	
	Windows can open/close properly	
	Hot water availability	
	No visible pests or insects	